



It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.

VISION

To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.

BOARD OF DIRECTORS BUSINESS MEETING AGENDA

**Wednesday, March 08th, 2017 @ 1:00 p.m. –Hospital Conference Room
41870 Garstin Drive, Big Bear Lake, CA 92315**

(Closed Session will be held upon adjournment of Open Session as noted below. Open Session will reconvene @ approximately 3:00 p.m. –Hospital Conference Room 41870 Garstin Drive, Big Bear Lake, CA 92315)

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343)**
-- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

OPEN SESSION

1. CALL TO ORDER

Donna Nicely, President

2. PUBLIC FORUM FOR CLOSED SESSION

This is the opportunity for members of the public to address the Board on Closed Session items.

(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)

3. ADJOURN TO CLOSED SESSION*

CLOSED SESSION

1. CHIEF OF STAFF REPORT/QUALITY IMPROVEMENT: *Pursuant to Health & Safety Code Section 32155

(1) Chief of Staff Report

2. HOSPITAL QUALITY/RISK/COMPLIANCE REPORTS: *Pursuant to Health & Safety Code Section 32155

(1) Risk / Compliance Management Report

(2) QI Management Report

(3) RHC Compliance Review and Coding Audit

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:* Pursuant to Government Code Section 54956.9(a) & (d)(2) one (1) potential case

(1) Threat of litigation in February 15, 2017 cease and desist letter / Unconditional Commitment Letter in response thereto

4. CONFERENCE WITH LABOR NEGOTIATORS: *Government Section Code: 54957.6: Negotiator: Mike Sarrao

(1) Upcoming Union Negotiations with: UNAC & OPEIU

5. TRADE SECRETS: Pursuant to Health and Safety Code Section 32106, and Civil Code Section 3426.1

- (1) Potential Purchase of RHC Property / Parking Lot (Estimated Disclosure June 2017)
- (2) Medical Market Place Inc. Equipment Rental Agreement (CT Scanner Lease)(Disclosure March 2017)

OPEN SESSION

1. CALL TO ORDER

Donna Nicely, President

2. ROLL CALL

Shelly Egerer, Administrative Assistant

3. FLAG SALUTE

4. ADOPTION OF AGENDA*

5. RESULTS OF CLOSED SESSION

Donna Nicely, President

6. PUBLIC FORUM FOR OPEN SESSION

This is the opportunity for persons to speak on items of interest to the public within subject matter jurisdiction of the District, but which are not on the agenda. Any person may, in addition to this public forum, address the Board regarding any item listed on the Board agenda at the time the item is being considered by the Board of Directors. (*Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.*)

PUBLIC RESPONSE IS ENCOURAGED AFTER MOTION, SECOND AND PRIOR TO VOTE ON ANY ACTION ITEM

7. DIRECTORS' COMMENTS

8. INFORMATION REPORTS

A. Foundation Report

Helen Walsh, Foundation President

B. Auxiliary Report

Gail Dick, Auxiliary President

9. CONSENT AGENDA*

Notice to the Public:

Background information has been provided to the Board on all matters listed under the Consent Agenda, and the items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one (1) motion. If discussion is requested by any Board Member on any item; that item will be removed from the Consent Agenda if separate action other than that as stated is required.

A. February 09, 2017 Special Board of Directors Meeting Minutes: Shelly Egerer, Admin. Assistant

B. January / February 2017 Planning & Facilities Report: Michael Mursick, Plant Manager

C. February 2017 Human Resource Report: Erin Wilson, Human Resource Director

D. Annual Risk Assessment & Program Summary 2016; Infection Control Report: Heather Loose, Infection Preventionist

10. OLD BUSINESS*

A. Discussion and Potential Approval for the Board of Directors: Travel Expenses for the following Conferences:

- (1) 30th Annual Rural Health Care Leadership Conference: Phoenix, Arizona: Not to Exceed \$5,000.00 for Three Board Members to Attend (To Include: Air Fare, Taxi Cab/Car Rental Hotel & Meals)

- (2) Studer Group Conference: Los Angeles, CA.: Not to exceed \$2,000.00 for Two Board Members to Attend (To Include: Meals & Hotel)

B. Discussion and Potential Approval of February 2017 QHR Report

11. NEW BUSINESS*

- A.** Discussion and Presentation of Bear Valley Community Healthcare District: Cyber Security Plan
- B.** Discussion and Update of the Board of Directors: Board Stipend (1099 vs W2)
- C.** Discussion and Potential Approval of the Family Health Center Annual Evaluation for 2016
- D.** Discussion and Potential Approval of Tomi K. Hagan w/QHR Travel Expense for the RHC Compliance Review and Coding Audit (Not to exceed \$2,000.00)
- E.** Discussion and Potential Approval of the Medical Market Place Inc. Equipment Rental Agreement (CT Scanner Lease)
- F.** Potential Approval of Unconditional Commitment Letter to conserve public resources and avoid unnecessary litigation in response to Brown Act Allegations, Pursuant to California Government Code Section 54960.2(c)(1).

12. ACTION ITEMS*

- A. Acceptance of QHR Report**
Ron Vigus, QHR Vice President
(1) March 2017 QHR Report

- B. Acceptance of CNO Report**
Kerri Jex, Chief Nursing Officer
(1) February 2017 CNO Report
(2) Critical Access Hospital Annual Report

- C. Acceptance of the CEO Report**
John Friel, Chief Executive Officer
(1) February 2017 CEO Report

- D. Acceptance of the Finance Report & CEO Report**
Garth Hamblin, Chief Financial Officer
(1) January 2017 Financials
(2) March 2017 CFO Report

13. ADJOURNMENT*

*** Denotes Possible Action Items**