



*It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.*

*VISION*

*To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.*

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## **BOARD OF DIRECTORS BUSINESS MEETING AGENDA**

**Wednesday, January 06, 2016**

**Closed Session @ 1:00 pm –Hospital Conference Room**

**Open Session @ approximately 2:00 pm –Hospital Conference Room**

**41870 Garstin Drive, Big Bear Lake, CA 92315**

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Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343)** -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

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### **OPEN SESSION**

**1. CALL TO ORDER**

**Donna Nicely, President**

**2. PUBLIC FORUM FOR CLOSED SESSION**

This is the opportunity for members of the public to address the Board on Closed Session items.

(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)

**3. ADJOURN TO CLOSED SESSION\***

### **CLOSED SESSION**

**1. CHIEF OF STAFF REPORT/QUALITY IMPROVEMENT/STAFF PRIVILEGES: \*Pursuant to Health & Safety Codes Section 1461, 32106, 32155 or Government Codes Section 37606, 37624.3\***

(1) Chief of Staff Report

**2. CASE REVIEW/PLANNING:\* Pursuant to Health & Safety Code Section 1461**

(1) Risk Report

(2) QI Management Report

### **OPEN SESSION**

**1. CALL TO ORDER**

**Donna Nicely, President**

**2. ROLL CALL**

**Shelly Egerer, Administrative Assistant**

**3. FLAG SALUTE**

**4. ADOPTION OF AGENDA\***

**5. RESULTS OF CLOSED SESSION**

**Donna Nicely, President**

**6. PUBLIC FORUM FOR OPEN SESSION**

This is the opportunity for persons to speak on items of interest to the public within subject matter jurisdiction of the District, but which are not on the agenda. Any person may, in addition to this public forum, address the Board regarding any item listed on the Board agenda at the time the item is being considered by the Board of Directors. (*Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.*)

***PUBLIC RESPONSE IS ENCOURAGED AFTER MOTION, SECOND AND PRIOR TO VOTE ON ANY ACTION ITEM***

**7. DIRECTORS' COMMENTS**

**8. INFORMATION REPORTS**

**A. Foundation Report**

**Helen Walsh, Foundation President**

**B. Auxiliary Report**

**Gail Dick, Auxiliary President**

**9. CONSENT AGENDA\***

**Notice to the Public:**

Background information has been provided to the Board on all matters listed under the Consent Agenda, and the items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one (1) motion. If discussion is requested by any Board Member on any item; that item will be removed from the Consent Agenda if separate action other than that as stated is required.

- A.** December 02, 2015 Board of Directors Meeting Minutes: Shelly Egerer, Admin. Assistant
- B.** December 15, 2015 Special Board of Directors Meeting Minutes: Shelly Egerer, Admin Assistant
- C.** November/December 2015 Planning & Facilities Report: Michael Mursick, Plant Manager
- D.** Quarterly Fire/Life Safety Report: Michael Mursick, Plant Manager
- E.** October 2015 Infection Control Report: Sheri Mursick, Infection Preventionist
- F.** Policies and Procedures:
  - (1) Family Health Center (Summary Attached)
  - (2) Referrals (FHC)
  - (3) Policy Review and Approval Process
  - (4) Pharmacy Annual Review (Summary Attached)

**10. OLD BUSINESS\***

- None

**11. NEW BUSINESS\***

- A.** Discussion and Potential Approval of 2015 Audit Financial Statements: Conducted by TCA Partners
- B.** Discussion and Potential Approval of Resolution No.16-445 Planning & Facilities Committee
- C.** Discussion and Potential Approval of Bear Valley Community Healthcare District Election of Committee Members:
  - (1) Finance Committee: Treasurer and Committee Members
  - (2) Quality Improvement Committee: Committee Members
  - (3) Joint Conference Committee: Committee Members
  - (4) Planning & Facilities Committee: Committee members

**12. ACTION ITEMS\***

**A. Acceptance of Quorum Health Resource Report**

Tom McCall, RVP

(1) December 2015 QHR Report

**B. Acceptance of CNO Report**

Mary Norman, CNO

(1) December 2015 CNO Report

**C. Acceptance of the CEO Report**

David M. Faulkner, Interim Chief Executive Officer

(1) December 2015 CEO Report

**D. Acceptance of the Finance Report**

Garth Hamblin, Interim Chief Financial Officer

(1) November 2015 Financials

(2) CFO Report

**13. ADJOURNMENT\***

**\* Denotes Actions Items**