



MISSION

It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.

VISION

To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.

BOARD OF DIRECTORS

PLANNING & FACILITIES COMMITTEE MEETING AGENDA

THURSDAY, SEPTEMBER 27, 2018

5:00 PM – CLOSED SESSION @ HOSPITAL CONFERENCE ROOM

5:30 PM – OPEN SESSION @ HOSPITAL CONFERENCE ROOM

41870 GARSTIN DRIVE, BIG BEAR LAKE, CA. 92315

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343)** Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

OPEN SESSION

1. **CALL TO ORDER** **Jack Roberts, 2nd Vice President**
2. **ROLL CALL** **Shelly Egerer, Executive Assistant**
3. **ADOPTION OF AGENDA***
4. **PUBLIC FORUM FOR CLOSED SESSION**
Opportunity for members of the public to address the Committee on Closed Session items.
(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)
5. **ADJOURN TO CLOSED SESSION***

CLOSED SESSION

1. **REAL PROPERTY NEGOTIATIONS: *Government Code Section 54956.8 / TRADE SECRETS: Pursuant to Health and Safety Code Section 32106, and Civil Code Section 3426.1**
(1) Potential Acquisition (Anticipated Disclosure 09/27/18)

OPEN SESSION

1. **CALL TO ORDER** **Jack Roberts, 2nd Vice President**
2. **RESULTS OF CLOSED SESSION*** **Jack Roberts, 2nd Vice President**

3. PUBLIC FORUM FOR OPEN SESSION

Opportunity for members of the public to address the Committee on Open Session items.

(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)

4. DIRECTORS COMMENTS

5. APPROVAL OF MINUTES*

A. August 16, 2018

6. OLD BUSINESS*

- None

7. NEW BUSINESS*

A. Discussion and Update on Moon & Mayoras Architect Retrofit of Hospital

B. Discussion and Review of the Helicopter/EMS Landing Site

8. PLANNING & FACILITIES*

A. Construction Project (s)

Including: (FHC, RHC, PT, Hospital, Maintenance)

- Public Restroom/Acute Kitchen Plumbing Repair
- Pyxis Replacement
- ASHRE 188 Risk Management Plan for Legionellosis
- Hospital Medical Air Compressor
- ER Renovations

B. Repairs/Maintenance

Including: (FHC, RHC, PT, Hospital, Maintenance)

- FHC Fire Riser
- Business Office Re-Painting
- Hospital – Re-Paint Window Frames
- Hospital Water Leak
- Fire Extinguisher
- ER- Physician Dictation Area
- Hospital, FHC & PT Trimmed Trees

9. ADJOURNMENT*

*** Denotes Actions Items**

**BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT
SPECIAL PLANNING & FACILITIES COMMITTEE
MEETING MINUTES
August 16, 2018**

MEMBERS PRESENT: Jack Roberts, 2nd Vice President Shelly Egerer, Exec. Assistant
Rob Robbins, President Michael Mursick, Plant Manager
John Friel, CEO

STAFF: Garth Hamblin Kerri Jex

ABSENT: None

COMMUNITY

MEMBERS: Kyle Brennan w/ Moon & Mayoras David Moon w/Moon & Mayoras
Peter Boss, MD

OPEN SESSION

1. CALL TO ORDER

Board Member Roberts called the meeting to order at 10:00 a.m.

2. ROLL CALL

Jack Roberts and Rob Robbins were present. Also present were John Friel, CEO, Mike Mursick, Plant Manager and Shelly Egerer, Executive Assistant.

3. ADOPTION OF AGENDA*

Board Member Roberts motioned to adopt the August 16, 2018 Planning & Facilities Committee Meeting Agenda as presented. Second by President Robbins to adopt the August 16, 2018 Planning & Facilities Committee Meeting Agenda as presented. Board Member Roberts called for the vote. A vote in favor of the motion was unanimously approved.

- Board Member Roberts- yes
- President Robbins - yes

CLOSED SESSION

1. PUBLIC FORUM FOR CLOSED SESSION

Board Member Roberts opened the Hearing Section for Public Comment on Closed Session items at 10:00 a.m. Hearing no request to address the Planning & Facilities Committee, Board Member Roberts closed the Hearing Section at 10:00 a.m.

2. ADJOURN TO CLOSED SESSION*

Board Member Roberts motioned to adjourn to Closed Session at 10:01 a.m. Second by President Robbins to adjourn to Closed Session. Board Member Roberts called for the vote. A vote in favor of the motion was unanimously approved.

- Board Member Roberts - yes
- President Robbins - yes

OPEN SESSION

1. CALL TO ORDER:

Board Member Roberts called the meeting to order at 10:30 a.m.

2. RESULTS OF CLOSED SESSION:

Board Member Roberts stated there was no reportable action taken in Closed Session.

3. PUBLIC FORUM FOR OPEN SESSION:

Board Member Roberts opened the Hearing Section for Public Comment on Open Session items at 10:30 a.m. Hearing no request to address the Planning & Facilities Committee, Board Member Roberts closed the Hearing Section at 10:31 a.m.

4. DIRECTOR'S COMMENTS:

- None

5. APPROVAL OF MINUTES:

A. June 28, 2018

Board Member Roberts motioned to approve the June 28, 2018 Planning & Facilities Committee Meeting Minutes as presented. Second by President Robbins to approve the June 28, 2018 Planning & Facilities Committee Meeting Minutes as presented. Board Member Roberts called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Roberts - yes
- President Robbins - yes

6. OLD BUSINESS*

- None

7. NEW BUSINESS*

A. Discussion and Potential Recommendation to the Board of Directors of the Moon & Mayoras Architect Retrofit/SPC-4D:

- Mr. Moon reported that this is the second phase and provided the following information:
 - Phase A- functional space programming
 - Phase B - results analysis of existing building
 - OSHPD for SPC-45 requirements check two earthquake force levels
 - BSE-14 is the governing load for the BVCHD campus
 - Higher seismic force levels
 - Deficiencies:
 - Wood shears walls – overstressed and require foundation
 - Load path – roof structure needs to be connected to walls, can be completed
 - Above foundation is not adequate, below low ground seems to be adequate

- Concept retrofits (wall) some areas are in good shape and there are additional walls that will need to be strengthened
- Roof will need some blocking ties to tie the roof together
- Exterior walls are heavy but the masonry walls is an anesthetic look, to remove them would not be beneficial

- Conclusion:
 - Use existing structure to the fullest potential
 - Added elements are all I structurally accessible areas
 - No need to add new walls
 - No below grade structural work anticipated
 - OSHPD input to refine results
 - NPC-4D needs to go beyond 2030

- 3 Basic Options:
 - SPC-4D upgrade will still have to expand building and get the current facility upgraded

- Two areas to expand:
 - In the front or back area which is questionable with the parking for patients still being an issue, with the expansion we can continue to keep all office space or move non-clinical areas
 - Square footage could increase due to SPC-4D

- Option 1:
 - Structural upgrade is achievable
 - SPC-4D upgrades can occur independently over time
 - Largest available potential footprint
 - Utilized existing space
 - Parking requirement increases with new footprint

- Option 2:
 - Potential to acute care expansion
 - Can also add 2nd floor
 - Potential 40,000 square foot building expansion

- Option 3:
 - Replace hospital and clinic would be approximately 70,000 square feet which would require a new site
 - One story foot print
 - Provides all new GAC and SNF services
 - Can negotiate parking requirement for Hospital which is helpful to the District

Board Member Roberts reported there is no action required.

B. Discussion and Potential Approval of Rescheduling or Cancelling the August 23, 2018 Planning & Facilities Committee Meeting:

Board Member Roberts motioned to cancel the August 23 Planning & Facilities Committee Meeting. Second by President Robbins to cancel the August 23 Planning & Facilities Committee Meeting. Board Member Roberts called for a vote. A vote in favor of the motion was unanimously approved.

- Board Member Roberts - yes
- President Robbins - yes

8. ADJOURNMENT*

President Robbins motioned to adjourn the meeting at 11:24 a.m. Second by Board Member Roberts to adjourn the meeting. Board Member Roberts adjourned the meeting.

- Board Member Roberts - yes
- President Robbins - yes

Bear Valley Community Healthcare District Construction Projects 2018

| Department / Project | Details | Vendor and all associated costs | Comments | Date Complete |
|---|---|---|---|---------------|
| Public Restroom/Acute Kitchen Plumbing Repair | Remove the concrete in areas to access damaged plumbing. | Pride Plumbing/Facilities | Public Restrooms Complete, Acute Kitchen in Progress | |
| Pyxis Replacement | Pyxis equipment is in place and seismic anchors will be installed soon. | Facilities | In Progress , will complete after the ER renovations | |
| ASHRE 188 Risk Management Plan for Legionellosis | New Mandate for Hospitals | Forensic Analytical Consulting Services Inc. | In Progress | |
| Hospital- Medical Air Compressor | Compressors is failing and no longer meets code requirments | FS Medical | Equipment is on site, waiting on the design professionals and OSHPD | |
| ER Renovations | Replace cabinets, flooring, and re-paint | Facilities, Warren Construction, Mike's Custom Flooring | In Progress | |
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Bear Valley Community Healthcare District Repairs Maintenance

| Department / Project | Details | Vendor and all associated costs | Comments | Date |
|--|--|---------------------------------|-------------|------|
| FHC- Fire Riser | Raised back flow devices above ground | Bear Valley Paving | Complete | |
| Business Office- Re-painting | Sand and Re-paint facility | Kenny's Paintng | Complete | |
| RHC- Re-painting | Sand and Re-paint facility | Kenny's Paintng | Complete | |
| Hospital - Re-paint window frames | Sand and Re-paint Frames | Kenny's Painting | In Progress | |
| Hospital- Water leak | Repaired broken water fitting in Boiler Room | Facilities | Complete | |
| Fire Extinguisher | Moved all fire extinguishers to an exceptable height as found deficient during our Life Safety mock survey | Facilities | In Progress | |
| ER- Dr. Dictation Area | Re-frame the existing wall that was not properly done in the past. | Facilities | Complete | |

Bear Valley Community Healthcare District Repairs Maintenance

| Hospital/FHC/PT | Trimmed Trees | Facilities | Complete | |
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