

**BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT
SPECIAL BUSINESS BOARD MEETING MINUTES
41870 Garstin Drive, Big Bear Lake, Ca. 92315
September 21, 2016**

PRESENT: Donna Nicely, President Christopher Fagan, M.D. Secretary
Barbara Willey, 1st Vice President John Friel, CEO
Gail McCarthy, 2nd Vice President Shelly Egerer, Admin. Assistant
Rob Robbins, Treasurer

ABSENT: None

STAFF: Erin Wilson Garth Hamblin Mary Norman
Ann Beilby Janina Taylor

OTHER: None

**COMMUNITY
MEMBERS:** Joseph Kelly

OPEN SESSION

1. CALL TO ORDER:

President Nicely called the meeting to order at 8:30 a.m.

2. ROLL CALL:

Donna Nicely, Barbara Willey, Gail McCarthy, Rob Robbins and Christopher Fagan, M.D. were present. Also present was John Friel, CEO and Shelly Egerer, Administrative Assistant.

3. FLAG SALUTE:

Board Member Robbins led the flag salute, all present participated.

4. ADOPTION OF AGENDA:

President Nicely called for a motion to adopt the agenda as presented. Motion by Board Member Fagan to adopt the agenda as presented. Second by Board Member McCarthy to adopt the agenda as presented. President Nicely called for the vote. A vote in favor of the motion was 5/0.

- Board Member Robbins- yes
- Board Member Fagan - yes
- Board Member Willey – yes
- Board Member McCarthy - yes
- President Nicely - yes

5. PUBLIC FORUM FOR OPEN SESSION

President Nicely opened the Hearing Section for Public Comment on Open Session items at 2:00 p.m. Hearing no request to make public comment, President Nicely closed Public Forum for Open Session at 2:00 p.m.

6. DIRECTORS COMMENTS:

- None

7. NEW BUSINESS:

A. Discussion and Potential Approval of Employee Health Benefit District Contribution:

- Mr. Friel reported that the Health Fair Benefit is on an annual basis, The Henehan Group provided a Health Benefit packet; the packet was sent late to the District. A meeting was conducted with Union Representation and Administration was asked to approve the \$500.00 contribution to \$550.00, this is an approximate \$90,000.00 unbudgeted expense. Mr. Friel reported that this type of request needs to be completed during negotiations and will be making the changes with the MOU negotiations in spring.
- Board Member Fagan reported that such topics were presented to committees and then provided to the Board. Board Member Fagan felt that the District should contribute \$550.00, when the district was in financial trouble the employees supported the district, no raises, hours cut back and positions were eliminated.
- Ms. Beilby reported the MOU negotiations and Open Enrollment are at separate times and that employees do not know what the cost/increase for the health plans are until Open Enrollment. Ms. Beilby stated that she has several letters signed by employees asking the Board to support the district contribution to \$550.00.
- Further discussion took place on the Board's responsibility of approving the benefit increased, how Administration and the Union should proceed in the future and ensuring that this topic is included in negotiations under salary, wages and benefits.
- Board Member Robbins stated that we are spending money on equipment and we need qualified employees to run the equipment; Board Member Robbins expressed that he was in favor of contributing \$550.00 for employee benefits and also agreed that we need to support the staff as they supported the district during the financial issues. Board Member Robbins also asked Administration to ensure this item is included in the MOU and approved during negotiations.
- Board Member Fagan would like the employee letters that Ms. Beilby has to be added to the permanent Board packet.
 - Administration will have a hard copy of the letters.

Board Member Fagan motioned to approve the \$550.00 district contribution for the next 6 to 7 months.

President Nicely called for a motion to amend the motion to the approval to contribute \$550.00 to employee health benefits for six months ending June 31, 2017. Motion by Board Member Fagan to approve the amended motion to the approval to contribute \$550.00 to employee health benefits for six months ending June 31, 2017. Second by Board Member Willey to approve the amended motion to the approval to contribute \$550.00 to employee health benefits for six months ending June 31, 2017.

President Nicely called for the vote. A vote in favor of the motion was 5/0.

- Board Member Robbins- yes
- Board Member Willey – yes
- Board Member McCarthy – yes
 - Board Member McCarthy was very hesitant to provide approve the increase; she feels that it is the employee's responsibility to pay the increase and that

the Board has done their job by providing health insurance and that the employees are obligated to support the district when there are hard times and good times, we are a team and need to support each other.

- Board Member Fagan- yes
- President Nicely - yes

B. Discussion and Potential Approval of the Following Capital Budget Expenditures:

(1) Laboratory Main blood Analyzer:

- Mr. Friel reported that the primary Blood Chemistry Machine is failing which creates back log in the ER, delays patient care and would like the Board to approve \$61,500.00 to replace the equipment, this will fall under the Capital Budget. Mr. Friel informed the board that the best pricing will be researched and that there is an urgency to get the equipment replaced.
- The Board asked why this item is not in the Capital Budget and where are the bids obtained; the Board felt that this item could be tabled until the October 5th Meeting due to the lack of information provided at today's meeting.
- Mr. Hamblin reported that the equipment currently used is approximately 5 years old and continues to have problems; the request is to replace the machine and purchase a maintenance service agreement.

Board Member Willey motioned to table the chemistry purchase until additional information is provided to the board, three bids are obtained; if available, history of current equipment and options of lease verse purchase are provided to the Board and the Laboratory Manager is in attendance at the Board Meeting. Second By Board Member Fagan to table the chemistry purchase until additional information is provided to the board, three bids are obtained; if available, history of current equipment and options of lease verse purchase are provided to the Board and the Laboratory Manager is in attendance at the Board Meeting. President Nicely called for the vote. A vote in favor of the motion was 5/0.

- Board Member Robbins- yes
- Board Member Willey – yes
- Board Member McCarthy - yes
- Board Member Fagan- yes
- President Nicely - yes

- Mr. Hamblin informed Board Member Robbins and Board Member Fagan that this item will be on the Finance Committee Meeting Agenda.

(2) Pharmacy Department – Laminar Flow Hood Replacement:

- Mr. Friel reported that the Laminar Flow Hood is not working; at the time the Board Agenda was being completed Administration was unsure of the cost and was added to the agenda. The hood was ordered and the cost was under \$6,000.00 which is under the CEO spending authority.

President Nicely reported no action required

8. ADJOURNMENT:

President Nicely called for a motion to adjourn the meeting at 9:39 a.m. Motion by Board Member McCarthy to adjourn. Second by Board Member Willey to adjourn. President Nicely called for the vote. A vote in favor of the motion was unanimously approved 5/0.

- Board Member Robbins- yes
- Board Member McCarthy – yes
- Board Member Willey - yes
- Board Member Fagan - yes
- President Nicely - yes