



*It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.*

*VISION*

*To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.*

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**BOARD OF DIRECTORS BUSINESS MEETING AGENDA**  
**Wednesday, May 04, 2016 @ 1:00 p.m. –Hospital Conference Room**  
**41870 Garstin Drive, Big Bear Lake, CA 92315**

(Closed Session will be held upon adjournment of Open Session as noted below. Open Session will reconvene @ approximately 3:00 p.m. –Hospital Conference Room 41870 Garstin Drive, Big Bear Lake, CA 92315)

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Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343)**  
-- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

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**OPEN SESSION**

**1. CALL TO ORDER**

**Donna Nicely, President**

**2. PUBLIC FORUM FOR CLOSED SESSION**

This is the opportunity for members of the public to address the Board on Closed Session items.

(Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)

**3. ADJOURN TO CLOSED SESSION\***

**CLOSED SESSION**

**1. HOSPITAL QUALITY/RISK/COMPLIANCE REPORTS: \*Pursuant to Health & Safety Code Section 32155 and Government Code Section 37624.3**

- (1) Risk Management Report
- (2) Quality Improvement Management Report
- (3) Hospital Medical Compliance Audit Report

**2. TRADE SECRETS: Pursuant to Health and Safety Code Section 32106, Government Code Section 37606 and Civil Code Section 3426.1**

- (1) Loma Linda Affiliation

**OPEN SESSION**

**1. CALL TO ORDER**

**Donna Nicely, President**

**2. ROLL CALL**

**Shelly Egerer, Administrative Assistant**

**3. FLAG SALUTE**

**4. ADOPTION OF AGENDA\***

**5. RESULTS OF CLOSED SESSION**

**Donna Nicely, President**

## 6. PUBLIC FORUM FOR OPEN SESSION

This is the opportunity for persons to speak on items of interest to the public within subject matter jurisdiction of the District, but which are not on the agenda. Any person may, in addition to this public forum, address the Board regarding any item listed on the Board agenda at the time the item is being considered by the Board of Directors. (*Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.*)

***PUBLIC RESPONSE IS ENCOURAGED AFTER MOTION, SECOND AND PRIOR TO VOTE ON ANY ACTION ITEM***

## 7. DIRECTORS' COMMENTS

## 8. INFORMATION REPORTS

### A. Foundation Report

**Helen Walsh, Foundation President**

### B. Auxiliary Report

**Gail Dick, Auxiliary President**

## 9. CONSENT AGENDA\*

### Notice to the Public:

Background information has been provided to the Board on all matters listed under the Consent Agenda, and the items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one (1) motion. If discussion is requested by any Board Member on any item; that item will be removed from the Consent Agenda if separate action other than that as stated is required.

- A. April 04, 2016 Board of Directors Meeting Minutes: Shelly Egerer, Admin. Assistant
- B. April 20, 2016 Special Business Board Meeting Minutes: Shelly Egerer, Admin. Assistant
- C. March/April 2016 Planning & Facilities Report: Michael Mursick, Plant Manager
- D. April 2016 Infection Control Report: Sheri Mursick, Infection Preventionist
- E. March 2016, Human Resource Report: Erin Wilson, Human Resource Manager
- F. Policies and Procedures:
  - (1) Departure Gift Policy

## 10. OLD BUSINESS\*

- A. Discussion and Potential Approval of the Education Policy & Procedure

## 11. NEW BUSINESS\*

- A. Discussion and Presentation of Annual Board Compliance Training
- B. Discussion and Potential Approval of the Annual Board Self Assessment Report
- C. Discussion and Potential Approval of Resolution No: 16-444 Determining, Certifying, and Directing 2016-2017 Special Tax Levies
- D. Discussion and Recommendation to the Board of Directors of a Group Purchasing Organization
- E. Discussion and Recommendation to the Board of Directors of an Interim Health Information Management Manager (HIM)

## 12. ACTION ITEMS\*

- A. **Acceptance of Report of Quorum Health Resources**
  - QHR Representative
  - May 2016 QHR Report
- B. **Acceptance of CNO Report**
  - Mary Norman, CNO
  - (1) April 2016 CNO Report
  - (2) Patient Safety Culture Survey Report

**C. Acceptance of the CEO Report**

David M. Faulkner, Interim Chief Executive Officer

- (1) April 2016 CEO Report

**D. Acceptance of the Finance Report**

Garth Hamblin, Interim Chief Financial Officer

- (1) March 2016 Financials
- (2) CFO Report
- (3) FY 2017 Budget Preparation

**13. ADJOURNMENT\***

**\* Denotes Possible Action Items**