



MISSION

It is our mission to deliver quality healthcare to the residents of and visitors to Big Bear Valley through the most effective use of available resources.

VISION

To be the premier provider of emergency medical and healthcare services in our Big Bear Valley.

**NOTICE AND CALL OF A
SPECIAL MEETING OF THE
BOARD OF DIRECTORS**

Thursday, February 09, 2017 @ 1:00 p.m.

Closed Session @ 1:00 pm – Hospital Conference room

Open Session @ approximately 3:00 a.m. – Hospital Conference Room

41870 Garstin Dr., Big Bear Lake, CA. 92315

NOTICE IS HEREBY GIVEN that a Special Meeting of the Board of Directors for the Bear Valley Community Healthcare District will be held Thursday, February 09, 2017 @ 1:00 p.m. at the Bear Valley Community Healthcare District 41870 Garstin Drive, Big Bear Lake, CA. 92315. A copy of the agenda is attached hereto.

Dated: February 06, 2017

A handwritten signature in cursive script, appearing to read "John Friel", is written over the typed name and title.

John Friel
Chief Executive Officer



BEAR VALLEY
COMMUNITY HEALTHCARE DISTRICT

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SPECIAL BOARD OF DIRECTORS BUSINESS MEETING AGENDA

Thursday, February 09th, 2017 @ 1:00 p.m. –Hospital Conference Room

41870 Garstin Drive, Big Bear Lake, CA 92315

(Closed Session will be held upon adjournment of Open Session as noted below. Open Session will reconvene @ approximately 3:00 p.m. –Hospital Conference Room 41870 Garstin Drive, Big Bear Lake, CA 92315)

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Chief Executive Officer's Office and are available for public inspection or purchase at 10 cents per page with advance written notice. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact Administration (909) 878-8214. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service. **DOCUMENTS RELATED TO OPEN SESSION AGENDAS (SB 343)** – Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the public counter located in the Administration Office, located at 41870 Garstin Drive, Big Bear Lake, CA 92315. For questions regarding any agenda item, contact Administration at (909) 878-8214.

OPEN SESSION

1. CALL TO ORDER

Donna Nicely, President

2. PUBLIC FORUM FOR CLOSED SESSION

This is the opportunity for members of the public to address the Board on Closed Session items. (Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.)

3. ADJOURN TO CLOSED SESSION*

CLOSED SESSION

1. CHIEF OF STAFF REPORT/QUALITY IMPROVEMENT: *Pursuant to Health & Safety Code Section 32155

(1) Chief of Staff Report

2. HOSPITAL QUALITY/RISK/COMPLIANCE REPORTS: *Pursuant to Health & Safety Code Section 32155

- (1) Risk / Compliance Management Report
- (2) QI Management Report

3. TRADE SECRETS: Pursuant to Health and Safety Code Section 32106, and Civil Code Section 3426.1

(1) RHC Property / Parking

OPEN SESSION

1. CALL TO ORDER

Donna Nicely, President

2. ROLL CALL

Shelly Egerer, Administrative Assistant

3. FLAG SALUTE

4. ADOPTION OF AGENDA*

5. RESULTS OF CLOSED SESSION

Donna Nicely, President

6. PUBLIC FORUM FOR OPEN SESSION

This is the opportunity for persons to speak on items of interest to the public within subject matter jurisdiction of the District, but which are not on the agenda. Any person may, in addition to this public forum, address the Board regarding any item listed on the Board agenda at the time the item is being considered by the Board of Directors. (*Government Code Section 54954.3, there will be a three (3) minute limit per speaker. Any report or data required at this time must be requested in writing, signed and turned in to Administration. Please state your name and city of residence.*)

PUBLIC RESPONSE IS ENCOURAGED AFTER MOTION, SECOND AND PRIOR TO VOTE ON ANY ACTION ITEM

7. DIRECTORS' COMMENTS

8. INFORMATION REPORTS

A. Foundation Report

Helen Walsh, Foundation President

B. Auxiliary Report

Gail Dick, Auxiliary President

9. CONSENT AGENDA*

Notice to the Public:

Background information has been provided to the Board on all matters listed under the Consent Agenda, and the items are considered to be routine by the Board. All items under the Consent Agenda are normally approved by one (1) motion. If discussion is requested by any Board Member on any item; that item will be removed from the Consent Agenda if separate action other than that as stated is required.

A. January 11, 2017 Board of Directors Meeting Minutes: Shelly Egerer, Admin. Assistant

B. December 2016 / January 2017 Planning & Facilities Report: Michael Mursick, Plant Manager

C. January 2017 Human Resource Report: Erin Wilson, Human Resource Director

D. Policies & Procedures (Summary Attached)

(1) Emergency Department

(2) FHC, RHC

(3) Infection Control

(4) Pharmacy

(5) SNF

(6) Swing Beds

10. OLD BUSINESS*

- None

11. NEW BUSINESS*

A. Discussion Regarding Public Records Request Resources

B. Discussion on the Board of Directors Business Board Meeting Schedule

C. Discussion on the Annual Board of Directors Self Assessment

D. Discussion and Potential Approval for the Board of Directors: Travel Expenses for the following Conferences:

(1) 30th Annual Rural Health Care Leadership Conference

(2) Studer Group

E. Discussion and Potential Approval of Generator Switch Repair

F. Discussion and Potential Approval of the Following Contracts:

(1) Mammo Contract

(2) CT Scanner Contract

12. ACTION ITEMS*

- A. Acceptance of QHR Report
Barbara Brooks, QHR Vice President
(1) February 2017 QHR Report

- B. Acceptance of CNO Report
Kerri Jex, Chief Nursing Officer
(1) January 2017 CNO Report

- C. Acceptance of the CEO Report
John Friel, Chief Executive Officer
(1) January 2017 CEO Report

- D. Acceptance of the Finance Report
Garth Hamblin, Chief Financial Officer
(1) December 2016 Financials
(2) February 2017 CFO Report

13. ADJOURNMENT*

* Denotes Possible Action Items