

**BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT
SPECIAL PLANNING & FACILITIES COMMITTEE
MEETING MINUTES
APRIL 27, 2017**

MEMBERS PRESENT:	Donna Nicely, President Jack Roberts, 2 nd Vice President John Friel, CEO	Shelly Egerer, Admin. Assistant Michael Mursick, Plant manager
STAFF:	Kerri Jex	Garth Hamblin
ABSENT:	Mary Norman	
OTHER:	David Hunt, AIA w/GKKworks	Hal Sibley, AIA w/GKKworks
COMMUNITY MEMBERS:	None	

OPEN SESSION

1. CALL TO ORDER

President Nicely called the meeting to order at 12:00 p.m.

2. ROLL CALL

Donna Nicely and Jack Roberts were present. Also present were John Friel, CEO, Mike Mursick, Plant Manager and Shelly Egerer, Admin. Assistant.

3. ADOPTION OF AGENDA*

President Nicely motioned to adopt the April 27, 2017 agenda as presented. Second by Board Member Roberts to adopt the April 27, 2017 agenda as presented. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.

- President Nicely - yes
- Board Member Roberts- yes

4. APPROVAL OF MINUTES*

A. February 21, 2017

B. March 15, 2017

Board Member Roberts motioned to approve the February 21, and March 15, 2017 Planning Meeting Minutes as presented. Second by President Nicely to approve the February 21, and March 15, 2017 Planning Meeting Minutes as presented. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.

- President Nicely - yes
- Board Member Roberts- yes

5. PUBLIC FORUM FOR OPEN SESSION

President Nicely opened the Hearing Section for Public Comment on Open Session items at 12:00 p.m. Hearing no request to address the Planning & Facilities Committee, President Nicely closed the Hearing Section at 12:01 p.m.

6. DIRECTORS COMMENTS

- Board Member Roberts thanked Mr. Friel for providing the Trustee Magazine, Focus on Efficiency (2017 Hospital Construction Survey).
- Mr. Friel informed the committee that Administration is trying to get an updated distribution list to the Trustee Magazine so that all Board Members receive a copy.

7. OLD BUSINESS*

- None

8. NEW BUSINESS*

A. Discussion and Presentation of the District Master Plan: Brandon Dekker, GKK Works:

- Mr. Friel provided an introduction of the Board Members and staff present at today's committee meeting.
- Mr. Hunt w/GKK Works provided the following information:
 - Provided a briefing on projects/hospitals completed by GKK Works.
 - GKK Works began the plans in 2010 for the district; this was an addition to the hospital and does not have 2030 seismic standards built in.
 - ER Department was impacted and the goal was to increase volumes and enlarge the ER space.
 - Space programming was completed due to the volume at that time of seven bays.
 - No increase in bed capacity.
 - Current cost is approximately \$860.00 per square foot and this is for an addition only.
 - Cost was approximately \$17 million in 2010.
 - \$12 million – hard cost.
 - \$7 million allowance for equipment.
- Further discussion took place on expanding the current hospital or the potential to build a new hospital and the property that would need to be purchased. The committee also agreed that an “out the door” cost would need to be determined.
- Mr. Friel reported that the District has converted to a Critical Access Hospital and we are required to have a certain amount of beds. There are various items to be determined before the committee could approve which direction the District would move towards.

B. Discussion and Potential Approval of the Planning & Facilities Committee Meeting Calendar:

- The committee discussed changing the meeting to the 4th Thursday of the month; this would work best for both committee members and the Plant / Maintenance Manger.

Board Member Roberts motioned to approve the Planning & Facilities Committee Meeting be conducted on the 4th Thursday of every month at noon. Second by President Nicely to approve the Planning & Facilities Committee Meeting be conducted on the 4th Thursday of every month at noon. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.

- President Nicely - yes
- Board Member Roberts - yes

9. PLANNING & FACILITIES*

A. Construction Project:

- Mr. Mursick reported the following
 - CT Scanner:
 - Construction has begun; interior closet's are ripped out, and the old CT Scanner has been removed.
 - Portable CT Scanner did not acclimate to the altitude and took approximately one week to get the scanner adjusted.
 - Mammography:
 - Construction has begun, equipment removed; continuing to move forward in the project.
 - SNF Fire Doors: have been installed and painted.

B. Potential Equipment Requirements:

- Mr. Mursick reported the following:
 - Skid steer was delivered this week.
 - Other items are waiting for the Capital Budget to be approved by the Board of Directors.

C. Repairs Maintenance (FHC, RHC, PT, Hospital):

- There were no questions or concerns on this portion of the report.

President Nicely motioned to approve the Planning & Facilities Report as presented. Second by Board Member Roberts to approve the Planning & Facilities Report as presented. President Nicely called for the vote. A vote in favor of the motion was unanimously approved.

- President Nicely - yes
- Board Member Roberts- yes

10. ADJOURNMENT*

President Nicely motioned to adjourn the meeting at 1:10 p.m. Second by Board Member Roberts to adjourn the meeting. President Nicely adjourned the meeting.

- President Nicely - yes
- Board Member Roberts- yes